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DIRECTORATE OF UNIVERSITY EXAMINATIONS
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

(Established by JNTU Act No. 30 of 2008)

Kukatpally, Hyderabad – 500085, Telangana (India).

Dr. G. KRISHNA MOHANA RAO

B.Tech., M.E. (IISc), Ph.D.

**Senior Professor of Mechanical Engineering &
DIRECTOR**

**Lr.No.-1518/DUEX/JNTUH/B.Pharm IV Year II Semester Advanced supplementary examinations
Sep-2025. Date:20-08-2025.**

To

The Principals of

All the JNTUH Affiliated and University colleges (Non-autonomous) B.Pharm course.

Sir/Madam,

Sub:- JNTUH-Directorate of University Examinations - B.Pharm IV Year II Semester advanced
Supplementary exams Sep-2025-Instructions to the Principals–Reg.

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The Principals of the affiliated and University (Non-autonomous) colleges are hereby
informed that the University Examination Branch issues notification for the conduct of B.Pharm IV Year
II Semester advanced Supplementary Examinations Sep -2025.

This notification is issued for the conduct of following examinations:

1.	B. Pharm. IV Year II Sem.(R17, R15) – Advanced Supplementary Examinations
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The Principals are requested to note the following instructions:

1. Every college has to make the consolidated fees (Exam. Registration fee + Postal Logistic Service Charges) payment for all the above examinations in the form of a single RTGS / NEFT / GRPT Transfer to the Registrar's Bank Account No.62079988622 (State Bank of India, JNTUH Campus Branch, IFSC /RTGS/GRPT Code: SBIN0021008).

2. Different deadlines for different schedules of events, schedule for booklet collections and other details are mentioned here under:

STUDENT EXAMINATION REGISTRATIONS SCHEDULE

Table:-2

EVENT	<i>Start date for students to Register for supply. (at respective colleges)</i>	<i>Last date for students to Register for supply. (at respective colleges)</i>	<i>DATE for Consolidated Fees Payment (Single Transfer For Supply.Exams)</i>
Exam Registration Without Late Fee	21-08-2025	29-08-2025	08-09-2025 for IV-II B.Pharm
Exam Registration With Late Fee of Rs.100/-	30-08-2025	03-09-2025	
Exam Registration With Late Fee of Rs.1000/-	04-09-2025	06-09-2025	
Exam Registration With Late Fee of Rs.2000/-	07-09-2025	08-09-2025	
Exam Registration With Late Fee of Rs.5000/-	09-09-2025	09-09-2025	
Exam Registration With Late Fee of Rs.10000/- * This late fee application should be manually submitted along with demand draft.	10-09-2025	Before the day of end exams	
Commencement of Examinations	11-09-2025		

3. These examinations online registration service will be available from 21st August, 2025 onwards.

COLLEGE CODES	URL address
All colleges offering IV Year II Sem	http://registrations3.jntuh.ac.in/olrbpharmacy

Following activities need to be completed before coming for the collection of exam stationery

Table:-3

a. Submission of Consolidated fees (Exam. Registration fee + Postal Logistic Service charges) transfer receipt. The details are to be uploaded to registration server using the service Add RTGS/IFSC Payment Info in Admin option before visiting University. b. Hard copy of proposed list of observers (minimum of six members). and list of all faculty members in the specified format for the spot valuation work. The Soft copy of the list should be mailed to the ACE concerned before the time deadline specified by respective ACEs c. Submission of clearance certificate wherever necessary.	College wise schedule is given in the table below
Collection of pre-printed Answer booklets and practical OMR answer sheets as mentioned in the table below, by submitting the receipt obtained from the counter to the officer concerned.	Refer the table 4 below 09-09-2025
Intimation of discrepancies in the pre-printed answer booklets to Examination Branch in person only by college representative	09-09-2025
Downloading (through examination portal) and issue of hall-tickets	10-09-2025
Collect the correct answer booklets of discrepancy cases	10-09-2025
The last dates for uploading external lab marks	11-09-2025
Submission of consolidated Internal and external lab marks hard copy on or before Addl. Controller of Examinations (Online)	11-09-2025
Conducting of Supply Project Viva-Voce Exams, Comprehensive Viva-Voce Exams and External Lab Exams	04-09-2025 to 10-09-2025

ANSWER BOOKLET COLLECTION SCHEDULE

Table:-4

Sl. No.	DATE	COLLEGE CODES	Officer concerned for issue of stationery and allotment of observers
02	09-09-2025	All Colleges (IV Year B.Pharm II Semester)	ACE-4 (Dr K Prasanna Lakshmi)

Amount to be retained by colleges

Table:-5

B.pharm Year & Semester	Supplementary (Irrespective of No. of subjects) (Rs.)
IV Year II Sem	125-18*+10** = 117

* Logistic postal service, ** Hall Ticket charges *** **Remuneration for Host center should be calculated as per Lr.DE/JNTUH/EB/Remuneration/Change of center/2012dt.:26-06-12**

5. JNTUH through Proceeding No. JNTUH/EB/11148/2/2018 Dated.20-01-2018 have extended certain benefits to Physically Handicapped students (deaf, dumb, hearing impaired, orthopedically handicapped and visually handicapped) such as exemption from payment of examination fee and pass marks. The principals may submit the certificate of permanent disability in the year of admissions and it holds good for entire duration of the course. The colleges need not submit proof of disability for every series of exams (Only in case of permanent disability).

6. The Lab external marks in each lab examination have to be uploaded using the respective registration portals. After the successful upload and freeze, the examiners and the Principal have to put their signature on the print out of the system generated PDF report. These reports are to be sent on the first day of University exams along with the consolidated internal marks hard copy reports

7. Do not carry out any correction in the subjects registered after the registration deadline. Even for the candidates who pass in RC/RV, deletion should not be done. All such cases will attract the late fee which is prevailing on that date of correction. The registrations of such student who passed in RC / RV will be deleted by the exam branch before the generation of DD report. If revaluation/ challenge valuation result are declared after the generation of DD report, that amount will be shown as credit and adjusted in the next series of examinations. All the requests for other types of corrections are to be made separately by the Principals on their letterheads to DUEX.

8. If any student applied for RC/RV and if the results are not declared by the time of start of registrations for exams., the candidates are advised to register as per the time schedule given in the notification even for the subjects in which they have failed and waiting for RC/RV results. However, if the candidate passes the examination in RC/RV results, the Principals are requested to take necessary steps to refund exam. fee paid by the students for the subjects in which he/she passed and transfer the consolidated fees excluding the above amount.

9. The request for the Challenge Valuation shall only be considered for those who applied for re-valuation in the specific subject.

10. If any subject correction is received after the closure of the registrations, all such corrections will attract a penalty of Rs.100/- per subject, per student now onwards. Hence the Principals are requested to thoroughly verify before carrying out the registrations.

11.The principals are informed to arrange to verify the pass-port size photos of the students before uploading. The same photos which is uploaded (at the time of final semester of registration) shall be printed on PC, CMM and OD. If any principal requests for change of photograph of any student after the issue of PC and if the photograph on final semester hall ticket and the photo on PC are matching, a penalty of Rs.10,000/- shall be collected from the Principal of the college

12. Upload of information about the usage of blank booklets is mandatory. Other-wise it may lead to non-declaration of result. The Part-1 cut-slips of such used blank answer booklets (generally such cut-slips in any college shall be a single digit number) are to be sent in separate pre-printed envelopes which shall be issued to each college along with the stationary.

13. If any college uses blank answer booklet, unless the student details are furnished, the D-form cannot be generated. Appropriate changes in the software will be incorporated to ensure this rule. Hence all the Principals are informed to keep the cut slips of blank used answer booklets ready before generating the pdf report of D-Form of that session (day) exams.

14. D-Form for each session should be uploaded within one hour after completion of examination duly incorporating malpractice / court cases. If any college fails to upload the D-Forms, the EDEP question papers of the following day shall not be kept in their respective Principal accounts. Principals are requested to take necessary care during upload of D-form. Any failure in upload due to technical problems must be brought to the notice of ACE (Online) (Mobile No. : 9704033577 and 9989980170).

15. Whenever pre-printed answer booklets is found stitched with two OMRs, following decision is to be taken

S.No	Issue	Decision
1	The students of both the OMR sheets are present for the exams	The booklet should be given to the candidate whose particulars are printed on top OMR. The bottom OMR should be torn off at perforations, retaining the top OMR
2	If one of the two students are present and the other student is absent	Tear off the OMR sheet of absent student at perforations and issue the booklet to the student who is present

16. Answer scripts of the Malpractice cases are to be kept in a separate sealed cover and are to be sent on the same day to ACE Academic & Legal, Director of University Examinations, JNTUH, Kukatpally, Hyderabad-500085 and such cases are to be reported as Malpractice Cases in D-form. However the exam answer scripts of the students which belong to “Court case” category are to be included in the main answer booklets bundles of same section and addressed to the concerned ACEs. **On the sealed envelope of malpractice booklets” malpractice case answer booklets” should be written with Red-Ink pen**

17. Unused blank booklets and booklets of absent students should be retained in the host college only. However the parent colleges are informed to take a copy of the present & absent statements (D-forms) from the host colleges.

18. Residual exam material is to be separated into the following parts and each part has to be separately packed. Part-I: Unused blank booklets, Part-II: Answer booklets of the students who are absent and Part-III: Part-I cut-slips of pre-printed answer booklets of the students who are present for the Univ. exams (Please note that Part-I cut-slips of used blank answer booklets should be submitted in a separate envelope along with the exam material of the last exam, through logistic post van Refer Instruction 22). If volume of any part is large and cannot be bundled as a single packet, such parts may be divided into several packets, in which case it should be mentioned as 1/n, 2/n., if there are n packets. all the colleges are informed to scrupulously follow these instructions related to residual material.

19. The blank answer booklets should not be exchanged among the colleges. The Univ. exam branch maintains the record of range of answer booklets given to each college, if exchange happens anywhere, it will be treated as malpractice and serious action will be taken on both the issued college and used college.

20. Notifications for the above examinations are enclosed along with this letter. The Principals are requested to display the same in the student notice board.

21. If there are any discrepancies like the question is incomplete in the question paper or a question is out of syllabus, all such discrepancies should be submitted to Director of University Examinations within 3 days of that examination. Otherwise such requests will not be entertained.

22. Part-1 cut slips of answer booklets are to be tarred- off at the host centre for all the used answer scripts. Similar to the counting of used answer booklets, the part-1 cut slips are also to be counted. Both the counts must be matched. If any college neglects to remove Part-1 cut slip of any answer script, the matter will be viewed very seriously and a penalty of Rs 1000/- per each un-cut Part-1 slip will be levied and a memo will be issued.

23. Instructions to Chief Superintendents, Instructions to Invigilators and Instructions to Observers which were communicated along with this notification shall be scrupulously followed.

24. One observer will be nominated to each host-centre, typically for duration of one week period. On the last day of each spell of observer's duty following needs to be submitted i) the observer diary of all days of the current spell and observer remuneration bill in a sealed cover and ii) part-I cut slips of blank answer booklets are to be submitted to postal – van along with the exam answer booklets of the students.

25. The helpline number for JNTUH Exam Registration Portals is 9704033577, 9989980170
Any problems in registration should be sent to: support.registrations@jntuh.ac.in

26. The Cooperation of the Principals is highly solicited for smooth processing and early declaration of examination results.

27. Following services are available in the student service portal with URL <https://studentservices.jntuh.ac.in/oss> (a)Old semester exam question papers (UG, PG & Pre-PhD) b) Syllabus of pervious years (c) Convocation notification and other services. The principals are informed to encourage students to visit this portal frequently for student services

Yours Sincerely,

Sd/-

DIRECTOR

DATE: 20-08-2025

Copy to:

All affiliated and University colleges (Non-autonomous offering B.Pharm. Courses (through portal), AR (EXAMS), SDC Section, Concerned Seat Clerk



EXAMINATION BRANCH

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

KUKATPALLY – HYDERABAD – 500 085

NOTIFICATION FOR B. PHARM IV YEAR II SEM ADVANCED SUPPLEMENTARY EXAMINATIONS SEP-2025 FOR

B.PHARM - IV YEAR - II SEMESTER ADVANCED SUPPLEMENTARY EXAMINATIONS (R17) REGULATIONS

[For R17-2017, 2018, 2019, 2020, 2021 REGULAR ADMITTED BATCHES AND 2019, 2020, 2021, 2022 LATERAL ENTRY ADMITTED BATCHES ONLY]

B.PHARM - IV YEAR - II SEMESTER SUPPLEMENTARY EXAMINATIONS (R15) REGULATIONS.

[For R15-2015 REGULAR ADMITTED BATCHES ONLY]

The students appearing for the above examinations commencing from **11-09-2025** are informed to note time schedule given below:

EXAM REGISTRATION	START DATE	END DATE
Exam Registration Without Late Fee	21-08-2025	29-08-2025
Exam Registration With Late Fee of Rs.100/-	30-08-2025	03-09-2025
Exam Registration With Late Fee of Rs.1000/-	04-09-2025	06-09-2025
Exam Registration With Late Fee of Rs.2000/-	07-09-2025	08-09-2025
Exam Registration With Late Fee of Rs.5000/-	09-09-2025	09-09-2025
Exam Registration With Late Fee of Rs.10000/- * This late fee application should be manually submitted along with demand draft. at the University examination branch JNTUH	10-09-2025	To till before the day of end exam

EXAMINATION FEE FOR IV YEAR II SEM ADVANCED SUPPLEMENTARY;

FOR WHOLE EXAMINATION (ALL SUBJECTS)	Rs.760/-
FOR ONE SUBJECT (THEORY/PRACTICAL)	Rs.360/-
FOR TWO SUBJECTS (THEORY/PRACTICAL/BOTH)	Rs.460/-
FOR THREE SUBJECTS (THEORY/PRACTICAL/BOTH)	Rs.560/-
FOR FOUR SUBJECTS & ABOVE (THEORY/PRACTICAL/BOTH)	Rs.760/-

Note:-

(i) The students have to contact their concerned Principals for online registration of Examinations. For the forthcoming University Exams, the exam registrations have to be directly carried out by logging in to University registrations server from the respective colleges.

(ii) Principals are requested to verify the eligibility of the candidates for registration for examination in respect of malpractice/court cases/credits.

(iii) JNTUH through Proceeding No. JNTUH/EB/11148/2/2018 Dated.20-01-2018 have extended certain benefits to Physically Handicapped students (deaf, dumb, hearing impaired, orthopedically handicapped and visually handicapped) such as exemption from payment of examination fee and pass marks. The principals may submit the certificate of permanent disability in the year of admissions and it holds good for entire duration of the course. The colleges need not submit proof of disability for every series of exams (Only in case of permanent disability).

(iv) For the students applied for RC/RV, if the results are not declared by the time of start of registrations for exams., the students are advised to register as per the time schedule given in this notification even for the subjects in which they have failed and waiting for RC/RV results. However, if the student passes the examination in RC/RV results, the examination fee paid for passed subjects will be refunded by the concerned Principals and the registrations of that student in that subject will be automatically deleted.

(v) Hall tickets are to be issued by the Principal only to the eligible candidates who fulfill the academic requirements of the University. The Principals are requested to inform the students that mere payment of examination fee does not guarantee eligibility for appearing for examination.

(vi) Following services are available in the student service portal with URL <https://studentservices.jntuh.ac.in/oss> a) Old semester exam question papers (UG, PG & Pre- PhD) b) Syllabus of pervious years c) Convocation notification and other services

DATE:20-08-2025

**Sd/-
DIRECTOR**